IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

ADULTS

Clear the hallways and remain in room or area until the "All Clear" is announced Do business as usual

Close and lock the door Account for students, visitors and others

Do business as usual



SECURE! Get inside. Lock outside doors.

STUDENTS

Return to inside of building Do business as usual

ADULTS

Bring everyone indoors Lock outside doors Increase situational awareness Account for students, visitors and others Do business as usual

LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight Maintain silence Do not open the door Prepare to evade or defend

ADULTS

Recover people from hallway if possible Close and lock the door Turn out the lights Move away from sight Maintain silence Do not open the door Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to If possible, bring your phone Follow instructions

ADULTS

Lead evacuation to specified location Account for students, visitors and others Notify if missing, extra or injured people



SHELTER! Hazard and safety strategy. STUDENTS ADULTS

Use appropriate safety strategy Lead safety strategy for the hazard Account for students,

Account for students, visitors and others Notify if missing, extra or injured students or adults

Hazard Safety Strategy

Tornado Evacuate to shelter area

Hazmat Seal the room

Earthquake Drop, cover and hold

Tsunami Get to high ground



Learn more at www.ntcc.edu/srp or scan code



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